# TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2018

Registered Company Number 08383410 Registered Charity Number 1155971

# **REPORT AND FINANCIAL STATEMENTS 2018**

## CONTENTS

	<u>Page</u>
Report of the Trustees	3-10
Independent Examiners' Report	11
Statement of Financial Activities	12
Balance Sheet	13
Notes to the Accounts	14-15
Detailed Statement of Financial Activities	16

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 3157 MARCH 2018

The Trustees, who are also directors of the Charity, present their report with the financial statements of the Charity for the year ended 31<sup>st</sup> March 2018. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Articles of Association, and Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

## REFERENCE AND ADMINISTRATIVE DETAILS

# Registered Company Number

08383410

## Registered Charity Number

1155971

## **Registered Office**

C/o SWLEN

East Twickenham Neighbourhood Association Community Centre

13 Rosslyn Road

Twickenham TW1 2AR

## **Directors / Trustees**

Robert Gray (Chair)

Gary Backler

Frances Bennett

Alan Charles

(appointed 20th September 2017)

Michael Day

Timothy Elson

(deceased 7th January 2018)

Alison Horwood (appointed 20<sup>th</sup> September 2017)

Christopher Hern MBE

Keith Martin

Martin O'Gara

Joe Pecorelli

Jane Satchwell

John Simpson (Treasurer)

## **Company Secretary**

Frances Bennett

#### Independent Examiner

F.F. Leach & Co

Electroline House

15 Lion Road

Twickenham

Middlesex TW1 4JH

## **Bankers**

The Co-Operative Bank PLC

P.O. Box 101

1 Balloon Street

Manchester M60 4EP

## STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document and commencement

Friends of the River Crane Environment ("FORCE" or 'the Company') is a company limited by guarantee and a registered charity governed by its Articles of Association. The Company (Number 08383410) was registered on 31st January 2013 and became a registered charity (Number 1155971) on 28th February 2014. It was set up to continue the work of FORCE (Charity Number 1108542) with identical aims, which was an unincorporated association, set up on 15th September 2003. The funds of the pre-incorporated charity were transferred to the Company when it began operating on 1st April 2014.

### Recruitment and appointment of new trustees

The Trustee Board is made up of a minimum of four trustees and is not subject to any maximum. As at 31st March 2018 there were twelve trustees. It is a requirement of the Articles of Association that the longest standing third of trustees stand down and can be re-elected each time an Annual General Meeting is held. As a result, trustees are subject to re-election at least once every 3 years.

New trustees can be appointed at a General Meeting or at an AGM. Prospective trustees can be co-opted to the Board to serve until the date of the next Annual General Meeting, when they can stand for election as a trustee. FORCE employs various recruitment methods for trustees, including advertising for candidates via a quarterly newsletter, and local environmental and voluntary sector networks.

## Induction and training of new trustees

New trustees undergo an induction programme to brief them on their legal obligations under charity and company law, the contents of the Articles of Association, Annual Review and business plans, FORCE's decision-making processes, and its financial performance including the most recent financial statements. The Company Secretary and Chair act as a source of information and guidance including referral to the extensive policy and procedures manual. During this induction, new trustees meet volunteers and existing trustees of FORCE. We encourage new potential trustees to shadow the board for up to 12 months before taking on the formal responsibilities of a trustee.

## Organisational structure

The Trustee Board governs FORCE and has adopted an organisational structure formed around its activities. These are either Corporate, supporting the entire organisation; or Executive, implementing portfolio strategies.

Corporate functions have been assigned to the following roles: Chair, Company Secretary, Treasurer and Legal (currently vacant).

Executive functions are assigned to the following portfolios, made up of a group led by a trustee:

Wildlife
Education and Community
Planning
Volunteering
Membership
Communications

Executive portfolios cover the management of any projects, fundraising and reporting, identifying and working with stakeholders and partners, and monitoring and reporting on public benefit. Trustees have developed a series of five-year development strategies for the charity aimed at maximising the public benefit of the work of the charity. In addition to an overarching strategy, there is also a strategy for each of the portfolio areas above.

These functions are accountable to the Trustee Board and report monthly. All decisions which commit FORCE to an activity, relationship or public position are brought to the Trustee Board for discussion and/or decision.

#### **Partners**

FORCE engages with a number of local, regional and national bodies to help deliver its Objects. As a small and volunteer led organisation FORCE often works in a supporting role to larger organisations that are better able to deliver actions on the ground. In this role FORCE will often provide advisory and development time to supporting proposals and guiding project delivery to best deliver improvements to the Crane Valley in line with its Objects.

FORCE works closely with the London Borough of Richmond upon Thames ('LB Richmond') and the London Borough of Hounslow ('LB Hounslow'), as the two main landowners within the key area of its interest in the lower Crane Valley. FORCE obtains permissions for works carried out and works alongside the boroughs on larger projects that help to meet its Objects.

FORCE is part of the Crane Valley Partnership ('CVP'), managed by Green Corridor ('GC') and with membership from around 25 bodies, including all five Crane Valley boroughs, and each of the key parties engaged in project delivery along the Crane Valley. FORCE has supported the delivery, through the partnership, of major improvement works including (over the last three years) a major project to enhance the environment and access to the Lower Duke of Northumberland's River.

FORCE works closely with other third sector organisations such as South West London Environment Network, The Conservation Volunteers ('TCV'), and the Zoological Society of London ('ZSL'), to deliver its Objects more effectively.

#### **Related Parties**

The Trustees confirm that there were no transactions with related parties during the period.

## **Risk Management**

Trustees have a duty to identify and review the risks to which FORCE is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud or error.

The Trustees' strategy is to review the risks that FORCE faces on a regular basis and to integrate risk into the strategic and business planning process. Additionally, portfolio holders have a responsibility to identify, review and report risk relating to their portfolio to the Board. Each portfolio strategy has undergone an initial risk assessment in 2015; summaries were reviewed by the Board in August 2016. The 2018 Annual Risk Report for 2017 plus Q1 2018 indicates that FORCE continues excellent progress in establishing policies and procedures to provide guidelines and structure for its activities and conduct. Whilst most of the policies and procedures are in place, the next year will see the final few established to provide a full operating set and enable some organisational risks to be mitigated. The appointment of two new trustees in 2017 has facilitated this, particularly in relation to IT. The unfortunate death of Tim Elson, a long-standing trustee in early 2018 highlighted the need for back-up in all areas. Notably, a major risk remains the lack of trustee time, given all are volunteers, to execute all the roles and tasks related to FORCE's organisational set-up and activities. The provision of activity days requires a risk assessment each time. These are dynamic and reflect specific events and changes in circumstances. e.g. in 2018 Trustees were trained in first aid to provide more cover at public events.

FORCE remains dedicated to its risk assessment and management approach, to comply with the Charity Commission's recommendations.

Trustees adopted a new version of the Code of Conduct on  $19^h$  June 2017 which states that Trustees must conduct themselves in accordance with the Code of Conduct adopted by the Company.

The Company Secretary maintains a register of Trustees' interests and a new policy relating to conflicts of interests and loyalty was adopted by Trustees in March 2017.

## **OBJECTS, ACTIVITIES AND ACHIEVEMENTS**

# **Objects**

Friends of the River Crane Environment was set up with the following objects:

- To operate for the benefit of the public, and with other interested parties, to protect and enhance the
  environment of the River Crane, the Duke of Northumberland's River, their corridors and surrounding
  open spaces within the London Borough of Richmond upon Thames and its environs, for the benefit of
  the eco-system, residents and visitors.
- To advance the education of the public in the ecology, conservation, protection and improvement of the environment of the River Crane, the Duke of Northumberland's River, their corridors and surrounding open spaces within the London Borough of Richmond upon Thames and its environs.

#### **Public Benefit**

The Trustees confirm that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit and that the activities carried out by FORCE during the year were undertaken to further FORCE's objects. A detailed explanation is shown below under Activities, Achievements and Performance.

#### Significant activities for Public Benefit

The Trustees are aware of their statutory duty to provide a benefit to the public. They do this through a variety of projects which also meet the Charity's interrelated objectives of protection, enhancement and education.

## Activities, achievements and performance

#### Protection of the environment

The following activities were carried out in the year to 31 March 2018 to fulfil the objective of protecting the environment of the River Crane, its corridors and surrounding open spaces:

- Ongoing negotiation and discussion with the LB Richmond and LB Hounslow councils and various other parties (including private landowners and developers) regarding management of the Crane Valley
- FORCE tracked all major planning applications along the lower Crane Valley and has been actively involved in negotiating environmental and community benefits on a number of key sites. This year FORCE was involved in the following major planning developments in LB Richmond; the London Borough of Richmond Local Plan, Twickenham Brewery Wharf site, Twickenham Station site, Rugby Football Union site, Harlequin Football Club and Richmond College sites, and village planning proposals; and in LB Hounslow; at Hounslow Heath, the West Area Plan and Feltham Masterplan
- FORCE has also been highly engaged with Heathrow Airport Limited regarding issues that have an impact on the River Crane environment which include major operational issues and the Third Runway proposals
- The approach is the same for all river related sites seeking net benefits to the environment and community
  from any development. In each case the negotiation, planning or development process is ongoing –
  incremental improvements on the ground have been achieved and FORCE remains hopeful that all promised
  benefits will be delivered
- FORCE works to protect and improve the water quality and flow of the River Crane through discussions with Heathrow Airport Ltd, Environment Agency and Thames Water Plc as well as through a regular programme of monitoring undertaken by the citizen scientists working on the Citizen Crane project, alongside many partners including ZSL, London Wildlife Trust and others
- FORCE continues to monitor and remove litter from riverside spaces along the River Crane, collating and analysing the litter statistics and using this information to target and improve key problem areas

## Enhancing the environment

The following activities were carried out in the year to 31 March 2018 to fulfil the objective of enhancing the environment of the River Crane, its corridors and surrounding open spaces:

- Managing nine volunteer days along the River Crane corridor, providing care for wildlife habitat and improvement of open spaces for local people. This programme of work took place at nine locations along the river corridor and included 882 hours of FORCE volunteer time attended by 212 volunteers.
- Continuing to support the opening up and environmental enhancement of public open spaces with LB Richmond and LB Hounslow as the land owners
- o After successfully leading the bid through the Crane Valley Partnership for the funding of improvements to the Lower Duke of Northumberland's River from GLA Big Green Fund 2 and Local Authority Section 106 funds, FORCE has been involved in a steering group to implement the project. This project has delivered environmental improvements to sites on the Duke's River including Mereway Nature Park, Riverside Walk and Silverhall Park. Work includes enhancements for water voles, and surveys of both water voles and bats. In addition, FORCE worked with TCV to remove around 20 tonnes of rubbish from the river. New and improved paths have been installed in both LB Richmond and LB Hounslow and much of the route is now greatly improved with large increase in visitor numbers. A new leaflet, showing the route and detailing its historical and environmental importance has been distributed, with a total of 8000 copies produced. New signage has been installed along much of the route.
- o FORCE supported TCV in their Green Gym programme by providing administrative support to the Hounslow Green Gyms in Pevensey Nature Reserve and Hounslow Heath. We have also supported the return of the Richmond Green Gym to Kneller Gardens. These projects work through weekly engagement by volunteers, providing cumulative improvements and maintenance work to the surrounding sites. We work by meeting regularly with the group leaders and working with them and the landowners to set up a programme of works.
- o FORCE worked with Richard Jones, an entomologist, Paul Lose a botanist and Andy Overall, a mycologist, to conduct ecological surveys within the public spaces of the Crane Valley.

## Engagement with the public

The following activities were carried out in the year to 31 March 2018 to fulfil the objective of advancing the education of the public in the ecology, conservation, protection and improvement of the environment of the River Crane, the Duke of Northumberland's River, their corridors and surrounding open spaces:

- As at 31<sup>st</sup> March 2017 FORCE membership had returned to above 500 (507), up from 453 at the end of last year. This is a very encouraging increase and reflects the amount of communications work as well as the general increase in FORCE's public profile. A new membership leaflet is currently being produced
- Four newsletters were produced and distributed to FORCE members
- A new and improved leaflet was produced for the Lower Crane valley. A downloadable map of a circular walk along the Duke's River, the Thames Path and the River Crane was completed and work has begun on a further circular walking leaflet through Feltham, the Upper Duke's River and Longford Rivers.
- The FORCE website was regularly updated with new information included on a regular basis
- FORCE increased Facebook activity with over 1200 followers at the end of the year, and several postings per week on activities and information, often reaching 2000 or more people
- The FORCE Twitter page increased its numbers to over 500 followers by the end of the year, and posted several videos on YouTube
- FORCE presented several lectures and talks about its work in the Crane Valley to local, London wide and national audiences
- FORCE delivered a series of twelve workshops in partnership with TCV which taught traditional conservation skills hedge laying, marginal planting, woodland coppicing and scything. The sessions were attended by an average of ten volunteers. In 600 person-hours of activities they maintained 500m of hedge, hand scythed 1ha grassland meadow, improved 3 river deflectors by planting with sedge, flag iris, water mint & marsh marigold and created around a hectare of woodland glade, dead hedging and improved river bank habitat through coppicing and re-using the arisings
- FORCE led a programme of 19 guided walks and talks through the Crane Valley, attended by 285 people, including 60 children
- FORCE attended nine local community events to raise awareness about the Crane Valley and our work

- As part of the schools' engagement programme FORCE worked with three schools over the course of the year;
   All activities were closely linked to the national curriculum
- FORCE worked with a further two organisations to promote a teaching resource developed by FORCE, entitled "The Outdoor Classroom"
- FORCE worked with London Wildlife Trust ('LWT;) to promote an art competition for schools entitled "Make a Splash". The competition finished with an art exhibition of work at Orleans Gallery, Twickenham
- FORCE worked with Trafalgar Junior School on a project to audit rubbish at Mereway Nature Park. The group reported their findings at a school assembly.

#### **Projects**

1. The Citizen Crane project is an initiative by FORCE in partnership with ZSL and Frog Environmental which started with a feasibility study in 2013. Over 50 citizen science volunteers have been trained and deployed to undertake monthly sampling (from May 2014), at eleven sites along the river catchment to measure the ecological and chemical quality of the river in time and space. The overall purpose is to better understand the character of the river system and how this is influenced by factors such as geomorphology and pollution inputs. These data have been used to re-align and optimise the approaches of Thames Water and the Environment Agency to investigating and reducing pollution impacts along the river. Four years of data have been gathered and a Year Four report is currently in production. The project has received two years further funding from Thames Water up until April 2020.

The project has helped to identify around 20 significant pollution incidents and ongoing problems. The project has supported and helped to prioritise Thames Water's misconnections programme for the catchment; it has helped prioritise Sustainable Urban Drainage schemes in Harrow at the top of the catchment; and has supported public information programmes on misconnections and sewer blockages in the lower Crane. An outfall safari in summer 2016 (the first volunteer led investigation of its type) identified over 200 surface water outfalls across the catchment and prioritised a dozen that were of concern. These outfalls have now all be investigated and remedied. Other catchment partnerships across London have adopted and developed these approaches.

2. The Big Green Fund 2 project started in April 2015. It received £157,000 funding from the GLA with around £250,000 match funding from the LB Hounslow, LB Richmond and others. A further £200,000 or so match funding has been secured since the project started. The overall purpose of the project is to improve the community and environmental value of the lower Duke of Northumberland's (or 'the Duke's') River which runs for 4km from the lower Crane in Twickenham to the River Thames in Isleworth.

FORCE is part of the steering group and has helped to deliver major improvements to the paths along the riverside as well as clean ups of the river and support to new marginal wetland schemes and improvements to water vole habitats. Around a hectare of open space will be returned to public use in and around Silverhall Park. The GLA funding is complete and the project has continued through 2017/8 and beyond with funding from other parties including S106 allocations from the local boroughs.

- 3. FORCE delivered a community engagement project funded through Thames Water Community fund which built on previous environmental improvement and community engagement projects which we have delivered in the green spaces along the River Crane. This two year funding enabled FORCE to provide a programme of community learning which taught traditional conservation skills. Thames Water also provided funding for the Richmond Green Gym based at Mereway Nature Park and Meadway Orchard. Trustees have worked closely with Green Gym staff to recruit participants to the activity. They have also worked to raise awareness to health and social care professionals who can refer clients.
- 4. For the sixth successive year FORCE volunteers carried out surveys of public usage in Crane Park. This year, for the first time, we added a new site at Marsh Farm Lane, to collect base data prior to the opening of the new walkway through Twickenham Junction Rough, scheduled for summer 2018. The surveys are carried out throughout one Sunday in July and one Sunday in January. At the Dragonfly Terrace, 506 people were recorded in the July 2017 survey, the third highest total recorded here. At the Meadway entrance to Crane Park, 1,563 were recorded in July, the second highest, of whom 1,223 (78%) continued their visit to/from

Kneller Gardens. In January 2018, when it rained heavily throughout the survey day, 107 People were recorded at Marsh Farm Lane, and 326 at Meadway, of whom 248 (76%) continued to/from Kneller Gardens.

A comprehensive and consistent time series of Crane Park usage is being developed. The data provide factual input into responses to planning applications and into dialogue with counterparties in the Crane Valley. Usage surveys were also carried out along the Duke's River and at Pevensey Nature Reserve, feeding into the overall picture of public usage of the river corridor.

#### **FINANCIAL REVIEW**

### Principal funding sources

The core source of funding totalling £4,072 (£4,671: 2017) is from membership subscriptions, donations and giftaid. Additionally, FORCE received total contributions to its core costs of £1,940 (2017: £100) from project funders. FORCE also received grant income relating to specific projects in accordance with its Objects to the total of £36,947 (2017: £12,960). The Trustees are very grateful to members and organisations for their generosity and support.

FORCE trustees invested about 5,000 volunteer hours in developing and delivering projects across the portfolios. This equates to about £125,000 gift in kind, some of which is used as match funding. This is in addition to the 1,500 hours trustees spent on governance and directorship. There was a further investment from co-optees and volunteers of around 1000 hours on practical work days and other support activities. These hours do not include volunteer activities provided through our partner organisations.

FORCE is a small community based charity with no paid staff. This model depends on volunteers to deliver benefits through partnership working, often with larger charities or landowners. FORCE estimates that the total investment this year from projects managed in partnership with others, in line with its Objects, to which FORCE has made a significant contribution, was around £300,000.

## **Reserves Policy**

The Company's reserves policy is that unrestricted reserves should be at least equal to nine months estimated unrestricted expenditure plus working capital. The working capital is required to cover, for example, any timing mismatches between expenditure on projects and the receipt of funding.

#### Funds in deficit

There are no funds in deficit.

## Investment policy and objectives

FORCE does not have significant funds to invest and funds above those needed to deal with day to day transactions are kept on bank deposit.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD

Signed Fabort Can

Dated 16 Seflactor 2018

Rob Gray - Chair/Trustee

## Independent Examiner's Report to the Trustees of FRIENDS OF THE RIVER CRANE ENVIRONMENT

I report on the accounts for the year ended 31st March 2018 set out on pages 11 to 14.

## Respective responsibilities of the trustees and examiner

The charity's trustees (who are also the directors for company law) are responsible for the preparation of the accounts. The charity's trustees consider than an audit is not required for this year (under Section 145 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act:
- Follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- State whether particular matters have come to my attention.

## Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention

- 1. which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006;
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Section 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- 2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed.

F.F. Leach & Co **Electroline House** 15 Lion Road Twickenham

Middlesex TW1 4JH

Dated 26 M Septeber 2518

Statement of Financial Activities					
for the Year Ended 31 March 2018				2018	2017
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM:					
Donations and legacies		2,098		2,098	2,359
Charitable Activities	2		36,947	36,947	12,960
Investments	3				7
Other	4	3,914		3,914	6,258
TOTAL INCOME	***	6,012	36,947	42,959	21,584
EXPENDITURE ON:					
Charitable activities		4,394	19,713	24,107	30,874
Other		537		537	489
	_				
TOTAL EXPENDITURE		4,932	19,713	24,644	31,363
NET INCOME/EXPENDITURE		1,081	17,234	18,315	-9,779
Transfer between funds					
	_				
NET MOVEMENT IN FUNDS		1,081	17,234	18,315	-9,779
RECONCILIATION OF FUNDS					
Total funds brought forward	_	14,828	1,664	16,249	26,271
	****				
TOTAL FUNDS CARRIED FORWARD		15,908	18,898	34,564	16,491

Balance Sheet					
for the Year Ended 31 March 2018				2018	2017
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	Funds
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets		NIL	NIL	NIL	NIL
CURRENT ASSETS					
Debtors	6				692
Cash at Bank		16,556	18,898	35,454	16,249
		16,556	18,898	35,454	16,941
CREDITORS					
Amounts falling due within one year	7	648		648	450
NET CURRENT ASSETS		15,908	18,898	34,806	16,491
NET ASSETS		15,908	18,898	34,806	16,491
FUNDS					
Unrestricted Funds	8			15,908	14,827
Restricted Funds	_			18,898	1,664
TOTAL FUNDS			_	34,806	
I O IAL : UND			_	54,000	16,491

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2018.

The Trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31st March 2018 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records that comply with the Sections 386 and 387 of the Companies Act 2006; and
- (b) preparing financial statements which give a true and fair view of the of the charitable company as at the end of each financial year and its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 26 September 2018 and were signed on its behalf by:

John Simpson - Treasurer Trustee

Rob Gray - Chair/Trustee

Registered Company Number 08383410 Registered Charity Number 1155971 page 12 of 15

## Notes to the Financial Statements for the year ending 31st March 2018

#### 1 ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Income

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to headings they have been allocated to activities on a basis consistent with the use of resources.

## Tangible fixed assets

The company owns no fixed assets.

### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for restricted purposes.

		2018	2017
2	INCOMING FUNDS		
	Grants	36,947	12,960
3	INVESTMENT INCOME		
	Bank account interest		7
4	OTHER		
	Subscriptions	1,283	1,620
	Gift aid	599	692
	Reimbursements	93	3,846
	Contribution to core costs	1,940	100
5	TRUSTEES' REMUNERATION AND BENEFITS		
	No Trustees were paid expenses during the year.	~	13
6	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
U		_	692
	Gift Aid Claim		
7	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	Other creditors	648	450

# Notes to the Financial Statements for the year ending 31 March 2018 - continued

## 8 MOVEMENT IN FUNDS

	as at 01 April 2017 £	Net Movement in Funds £	as at 31 March 2018 £
Unrestricted Funds			_
General Funds	14,828	1,081	15,908
Restricted Funds			
Thames Water Fund - Citizen Crane	<b>70</b> 5	-705	
Civic Pride 17 - Walks & Talks	466	-406	60
London Community Foundation	493	-36	457
Thames Water Fund - Green Gym Thames Water Fund - Community		10,450	10,450
Learning		7,931	7,931
LBRuT Community Learning			
	1,664	17,234	18,898
Total	16,491	18,315	34,806

Net movement in funds, included in the above are as follows

			Transfer	
	Incoming	Resources	Between	Movement
	Resources	Expended	Funds	in Funds
Unrestricted Funds				
General Funds	6,012	4,932		1,081
Restricted Funds				
Thames Water Fund - Citizen Crane		705		-705
Civic Pride 17 - Walks & Talks		406		-406
London Community Foundation		36		-36
Thames Water Fund - Green Gym Thames Water Fund - Community	20,000	9,550		10,450
Learning	15,555	7,624		7,931
LBRuT - Community Learning	1,392	1,392		
	36,947	19,713		17,234
Total	42,959	24,644		18,315

Detailed Statement of Financial Activities				
for the year Ended 31 March 2018				
Income and Expenditure Account			2018	2017
			£	£
INCOME FROM:				
	Unrestricted	Restricted	Total	Total
Donations and legacies	2,098		2,098	2,359
Grants		36,947	36,947	12,960
Investments				7
Subscriptions	1,283		1,283	1,620
Gift aid	599		599	692
Reimbursements	93		93	3,846
Contribution to core costs	1,940		1,940	100
TOTAL INCOME	6,012	36,947	42,959	21,584
EXPENDITURE ON:				
	Unrestricted	Restricted	Total	Total
Charitable activities				
Insurance	133		133	323
Materials	463	282	745	3,752
Postage	112		112	126
Printing	555	238	793	2,680
Publicity	15		15	15
Services	2,173	19,192	21,365	23,882
Stationery	61		61	11
Travel				13
Training	883		883	72
	4,394	19,713	24,107	30,874
Other				
Independent Examination	530		530	480
Bank Charges and PayPal Fees	7		7	9
Total resources expended	4,932	19,713	24,644	31,363
, out i comitto esperimen	7,552			
Gross transfers between funds				
NET INCOME/EXPENDITURE	1,081	17,234	18,315	-9,779